



# HUMBOLDT BAY FIRE JPA

533 C Street Eureka, CA 95501  
Phone (707) 44-4000 Fax (707) 441-4133  
Email: Recruitment@HBFire.org

## Engineer Application

"Committed to Community Service through Leadership, Vision and Integrity."

Humboldt Bay Fire Joint Powers Authority considers applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any legally protected status.

Upon request, applications may be made available in alternative accessible format; assistance in completing the application may also be available upon request. If you need special assistance in order to participate in the testing and/or interview process, please advise the Administrative Assistant at least 48 hours prior to your appointment by calling (707) 441-4000 so that we may make reasonable arrangements to assure accessibility.

(PLEASE PRINT)

Check if you are Paramedic \_\_\_

### PERSONAL INFORMATION

**Full Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
*Last First Middle*

**Address:** \_\_\_\_\_  
*Street Address Apartment/Unit #*

\_\_\_\_\_  
*City State ZIP Code*

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Driver's License** \_\_\_\_\_  
*State Number Class Expiration*

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

Are you 18 years of age or older? Yes  No

Have you ever filed an application with HBF before? Provide date: \_\_\_\_\_ Yes  No

Are you currently employed? Yes  No

May we contact your present employer? Yes  No

### EDUCATION

**Do you have a High School Diploma, G.E.D or CA High School Proficiency Cert?** YES  NO

**College:** \_\_\_\_\_ **Address:** \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Amount of credits or type of Degree: \_\_\_\_\_

College: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Amount of credits or type of Degree: \_\_\_\_\_

College: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Amount of credits or type of Degree: \_\_\_\_\_

## Relevant Courses & Training

<b>Name or Type:</b>	_____
Length of Course:	_____
Date Completed:	_____
<b>Name or Type:</b>	_____
Length of Course:	_____
Date Completed:	_____
<b>Name or Type:</b>	_____
Length of Course:	_____
Date Completed:	_____

## Previous Employment

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations that indicate race, color, religion, gender, national origin, disabilities or other protected status. Do not substitute this section with resume.

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_

Responsibilities:

\_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES  NO

Number Supervised (if any) \_\_\_\_\_ Hours per week: \_\_\_\_\_

**Company:** \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Job Title: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES  NO   
Number Supervised (if any): \_\_\_\_\_ Hours per week: \_\_\_\_\_

**Company:** \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Job Title: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES  NO   
Number Supervised (if any): \_\_\_\_\_ Hours per week: \_\_\_\_\_

***If you need additional space, please continue on a separate sheet of paper.***

**ADDITIONAL INFORMATION:**

Use this space to provide additional information as required by this application or to describe in detail any aspects of your experiences that are pertinent to your employment by the Humboldt Bay Fire JPA.

**EQUAL OPPORTUNITY**

Humboldt Bay Fire Joint Powers policy is to promote equal employment opportunity to all without regard to sex, age, race, color, religious creed, national origin, ancestry, political affiliation, marital status, disability or other non-merit factors.

**REASONABLE ACCOMMODATION FOR THE DISABLED**

Humboldt Bay Fire Joint Powers Authority makes reasonable accommodation for disabled persons. Individuals with disabilities requiring any accommodation in order to participate in the testing process must inform the Fire Chief in writing no later than the final filing date as stated on the job announcement. Also, those applicants needing such accommodations may be required to document this request including an explanation as to the type and extent of accommodations, as well as documentation from a qualified authority of the requirements needed to participate in the selection process.

**IMMIGRATION LAW**

In accordance with the Immigration Reform Act of 1986, Humboldt Bay Fire Joint Powers Authority must verify once an employment offer has been made, that all persons have written proof of their right to work in the United States. Therefore, acceptable proof of right to work must be submitted prior to the start date.

**Disclaimer and Signature**

*I have read and understand all the information contained in this application. I authorize the release of information concerning my qualifications, character, or prior record to HBF JPA through inquiries to any sources.*

*I certify that all statements in this application are true and complete: that there are no misrepresentations, falsifications, or omissions of material fact and I am aware that any misstatements or omissions of material fact may cause rejection of my application, disqualification from competing for, or discharge from any employment in this jurisdiction. Furthermore, I may be required to submit verification of any information provided on this application.*

*I understand that as a condition for employment, I may be required to take and pass medical and psychological tests including drug and alcohol screening. I further understand that to work in a public agency I may be fingerprinted prior to my employment.*

*I understand that, if hired, I will be required to abide by all policies and procedures of Humboldt Bay Fire Joint Powers Authority.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Application Supplemental Questionnaire

1. Do you have a current California or National Registry EMT Certificate?  Yes  No  
If yes, please attach.
2. Do you have a current California or National Registry Paramedic license?  Yes  No  
If yes, please attach.
3. Do you have a valid California Firefighter 1 Certificate?  Yes  No  
If yes, please attach.

Do you have a valid California Class "C" Driver's License with a Firefighter endorsement?  
 Yes  No If yes, please attach.

4. Are you willing to work shifts as structured in the Fire Department?  Yes  No  
Currently a 48/96 schedule.